

# Practical Nursing Program

## Readmission Policy and Procedure



All previously enrolled students have an opportunity to be re-admitted to the Practical Nursing program on a space available basis one time only.

### Practical Nursing Re-admission Policy and Procedure

Readmission is defined as:

- Restarting the Practical Nursing program after being ineligible to continue in the Practical Nursing program due to unsatisfactory grades (2 or more unsuccessful NURS courses in the same semester or two NURS courses in subsequent semesters) **OR**
- Restarting the Practical Nursing program after successfully completing at least one NURS course before a break in nursing education of greater than one year.

### Policy

1. Students meet with the Practical Nursing Program Director to be considered for readmission status. A completed Readmission Request and Learning Plan Form are submitted at this meeting.
2. Students must meet the following eligibility criteria for readmittance:
  - a. Cumulative Anoka Tech GPA of 2.50 or greater
3. Student applications are reviewed based on criteria described on the readmission form.
  - a. Readmission is on a space-available basis only. Meeting eligibility requirements does not guarantee readmission to the program.
4. Students who request readmission to the program must comply with the program requirements in effect when they readmit to the program.

### Procedure

1. Students complete the Practical Nursing Readmission Request and Learning Plan Form and submit it to the Practical Nursing Program Director.
2. The Readmission Request and Learning Plan is evaluated by the Practical Nursing Director. The Readmission Request and Learning Plan summarizes the contributing factors for the unsatisfactory academic performance and a plan to modify these circumstances.
3. When the Practical Nursing Program Director signs the Readmission Request and Learning Plan, the form is then sent to Enrollment Services. It is Enrollment Services that will notify the student of the acceptance to the nursing program. Registration for classes cannot begin until notification is received.
4. Any program prerequisites and requirements must be met by the specified deadline before the student is eligible to begin practical nursing courses.

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This information is available in alternative formats by calling 763-433-1100. TTY users can call Minnesota Relay at 800-627-3529.

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