

Academic Petition



Submit this form to request a waiver to an ATC academic policy. This form cannot be used to appeal a final grade assignment. For concerns about a grade, please contact the course instructor.

Name: _____ Student/Star ID#: _____

Email: _____ Phone: _____

Program Major: _____

Semester (select one): Fall Spring Summer Year: _____

Select request:

- | | |
|---------------------------|---|
| Waive course prerequisite | Repeat course a third time |
| Waive program requirement | Repeat Accuplacer (ex. read, math): _____ |
| Waive credit requirement | Other: _____ |

Provide the reason and rationale for your appeal and attach supporting documentation. If requesting a waiver of prerequisite, program, or credit requirements, attach copies of any non-MinnState transcripts that may be relevant to your request.

Student Signature: _____ Date: _____

Submit completed form to academicaffairs@anokatech.edu or Academic Affairs, Room 117.
Results will be communicated via email within 2 weeks of submission.

College Use Only:
Reviewer Recommendation: *Approved* *Not Approved* *Approved with conditions*
Reviewer Comments: _____
Reviewer Signature: _____ Date: _____

Reviewer Recommendation: *Approved* *Not Approved* *Approved with conditions*
Reviewer Comments: _____
Reviewer Signature: _____ Date: _____

Academic Dean Recommendation: *Approved* *Not Approved* *Approved with conditions*
Academic Dean Comments: _____
Academic Dean Signature: _____ Date: _____
Results sent to student by: _____ Date: _____

Records Office: Process by: _____ Date: _____

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