

Program Information

Front-line supervisors and managers are critical to organizational effectiveness and are essential personnel in business and industry. The Leadership certificate prepare learners to develop foundational and operational knowledge of the supervisory function, including employment law, staffing, delegation and empowerment, change leadership, team management, interpersonal communication, recognition and positive reinforcement, conflict management, and diversity/inclusion. Learners complete essential coursework and a final applied project in partnership with an actual organization’s leadership team.

Program Learning Outcomes

1. Apply effective diversity strategies in a global workplace.
2. Demonstrate critical and analytical thinking skills.
3. Practice professional behavior and interpersonal communication skills.
4. Develop and implement change strategies.
5. Demonstrate visionary leadership.
6. Apply ethical marketing, management, and organizational theories.
7. Apply human resource management practices.
8. Plan, prepare, and deliver effective oral and written communications.
9. Demonstrate financial management skills.
10. Utilize current technology in the workplace.
11. Apply customer-focused strategies.
12. Apply continuous improvement strategies by exercising creativity and innovation.

Industry and Career Outlook

The supervisory field covers all areas of the private and public sector. Business and industry consistently seek out qualified employees who can move into the supervisory ranks. Anoka Technical College’s Supervisory Management program prepares individuals to perform successfully as supervisors.

Wage information is available from the [Minnesota Department of Employment and Economic Development](#)

Program Start Dates

Fall Semester.....August
 Spring SemesterJanuary

Course Prerequisites

Some courses in this program may require a prerequisite. Please see [course descriptions](#) for more details.

Program Sequence

Fall Semester	10
<input type="checkbox"/> SMGT 1500 Personal Planning and Leadership.....	4
<input type="checkbox"/> SMGT 1510 Interpersonal Skills in the Workplace	3
<input type="checkbox"/> SMGT 1520 Supervision Fundamentals	3
Spring Semester.....	7
<input type="checkbox"/> SMGT 1530 Managing Change	2
<input type="checkbox"/> SMGT 1540 Leadership Capstone	2
<input type="checkbox"/> SPCH 1200 Interpersonal Communication (Goal 1&7).....	3
OR	
<input type="checkbox"/> SPCH 1500 Intercultural Communication (Goal 1&7)	3

Graduation Requirements

Students must earn a cumulative 2.0 GPA or higher to be eligible for graduation from this program.

Faculty Contact

[Nick Hockert](#)..... 763-576-4195

For information on how to apply, to schedule a tour, or for service during summer hours, contact Enrollment Services at 763-576-7710 or EnrollmentServices@anokatech.edu

Also see: Supervisory Management AAS degree, Human Resources certificate, and Quality Management certificate



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